



HDCP Annual Conference

**Wednesday 24th March 2010,
4.30pm – 8.00pm**

**Billingshurst Village Hall,
Billingshurst,
West Sussex**

**Notes of Group Work:
Tackling Climate Change in Horsham District**

Tackling Climate Change in Horsham District

Guidelines

Table	Leader	Scribe
1	N/a	N/a
2	Paul Rowley	Patrick Griffin
3	Caroline West	Andrew Smith
4	Wendy Benson	Amy Loaring
5	Nikki Gibbins	Paul Turner
6	Helen Peacock	Janet Brown
7	Julie McKenzie	Leo Jago
8	Trevor Beadle	Clare Ebelewicz

Presentation to HDCCP

- Hopefully the presentations were suitably inspiring for the group work session
- The presentations gave a flavour of some of the activities that are taking place across the District in relation to climate change though there are many others
- One of the priorities of the Better Place to Live group is for the Partnership to lead on taking action on climate change
- The group work will be used to inform the development of actions on this issue
- It will also feed into a West Sussex Climate Change workshop due to be held at the end of April which will agree County wide actions
- Questionnaires were distributed with the invitations for the HDCCP conference but this has only given a limited amount of information so the Group work at the event will hopefully capture more ideas (but thank you to those that completed the questionnaire this information will be used)
- Participants at the event started by considering what their organisation is already doing to address climate change and ideas to improve awareness on this issue
- Went on to consider what actions their organisation would like to take
- Finally, what might be stopping their organisation from getting involved or doing more

Question 1:

What is your organisation doing now to tackle climate change?

Group 2: *Current action - HDC*

- recycling
- reducing energy use
- PIR's fitted in lighting
- Energy light bulbs
- Procurement - tendering contracts
- Introduced 'Acorn' recycling to help residents recycle
- B..... - SBP

- Recycling schemes
- Green travel schemes, e.g. car sharing, cycling
- Use of tele and video conferencing

Doing now:

Internal:

- Poq. Cup
- Refuse collection
- Sustainable building codes - promote and practice
- Vehicle propulsion systems
- Estate maintenance
- Woodchip fuel investigation
- Recycling
- Reduction, e.g. Duplex partner

- Greening Campaign

Henfield

- Recycling Xmas cards
- Community minibus (saving journeys)
- Acorn 2 recycling

- Lobby local press
- Calculate carbon footprint
- Henfield PBF Campaign
- Energy Audit of Henfield Hall

- Travel to work 'cycle initiatives'
- Parks → composting use of chemicals
- Education of residents/school children

- Put on energy saving fair

Storrington & Sullington Community Partnership

- We are about to start a greening campaign
- We are considering a plastic bag free campaign

Question 1 continued:

Group 3: *Denne Neighbourhood Council:*

- encouraging the Council to plant the verges with meadow planting. Cut down on lawn mowing
- participating in the Greening of Horsham
- share lifts to meetings
- make sure lights are switched off when leaving meeting room
- turn down thermostat of meeting room if warm enough
- don't print off docs if not necessary
- try to email as much as poss to Councillors
- not issuing a newsletter as we have a website set up now
- using refillable ink cartridges

- Use less paper, i.e. more electronic mail etc
- Use less water - turn off taps, use rain butts
- Thermostats down

- Bicycle scheme, travel plan, walk, use car less
- Recycling/Acorn Plus plus composting
- Low energy bulbs, lights off etc.
- Electric car use

HDC:

- lights out policy
- refuse collection efficiency
- looking to lower carbon footprint
- lower heating temperature
- communicate green issues and initiatives
- encouraged plastic bag removal and initiated schemes

Montessori:

- grow, harvest and prepare food with the children, in partnership with allotment holders in Horsham, or on our own in Southwater
- Monitor energy consumption. Reduce energy (double glazed Casa)
- Cycle, a lot, and with great pleasure, teachers too, and children
- Save fruit peelings and give to allotment holders in Horsham

BBH PC:

- Email agendas, minutes etc
- Encourage sustainability in the major new developments (public transport and free flowing traffic)

- Sustainability in Design encouraged

Question 1 continued:

Group 4: *Upper Beeding Parish Council:*

- Doing - nothing at present but carbon footprint is on agenda for next meeting

Southwater Parish Council:

- Share cars - travel
- Recycle - paper, plastics, cardboard, shredded paper, glass, ink cartridges
- Biodiversity and management programme
- Litter picking - refuse is separated and appropriate bins used
- Buildings - where possible low energy lighting/controls
- Recycling - waste paper, ink cartridges, glass, cans, batteries
- New Acorn system
- Low energy lighting

Bill Com Ptns - Ken Johnson:

- Nothing
- Develop an accurate and plausible statement on climate change

Rudgwick PC:

- Replaced lights on hall to more energy efficient
- Use biodegradable rubbish bags
- Support Sustainable Rudgwick Group
- Cardboard to recycling bank

Sussex Police:

- Environmentally friendly suppliers
- Adopted principles of ISO 14001
- Green Guide
- Procurement/waste
- Building/services
- Recycle (paper, batteries), re-use, reduce
- Printing double sided
- Print only as necessary
- Conference calls save mileage
- Daily/weekly green reports
- Diesel fleet more effective
- Use cycle
- Monitor water, electricity, fuel
- Cycle to work, lift sharing

Question 1 continued:

Group 5: *Mid-Sussex District Council:*

What are we doing?

- Signed up to 2010 emissions agreement (reduce CO2 emissions by end 2010)
- Officers group (Green Champions) (Better Greener office use of power/paper etc.)
- Through LSP - Formation of Environment Group - its tasked and funded to deliver environmental targets

SWAT - Southwater CP:

- Initiative in hand to launch a Greening Campaign following the established model
- No plastic
- Energy saving measures etc

Billingshurst Parish Council:

- Nil actions ourselves but encouragement of others, in particular HDC for the swimming pool, energy use. Also eco friendly houses built by Saxon Weald - supported by us

Southern Housing Group (??)

What we are doing:

- Staff - reducing rubbish, utility use, encouraged to green travel - walk to work day
- Energy efficient lighting and sensors
- Green stationery supplier
- All printers set to double side
- Travel - encourage cycling - give a mileage allowance, cycle to work scheme
- Sustainable procurement - energy, local labour
- Build - sustainable, at least level 3, homes
- D..... homes work
- Heat and power, solar, pv, ground source heat pumps

Horsham Matters:

- Re-using furniture
- Looking to offer flat clearance for RSLs and re-use furniture/white goods etc
- Considering computer re-use particularly for older people

Sussex Police:

What doing to reduce CO2 emissions?

- Encourage electronic storage of data, rather than print on paper (make pads out of old forms)
- Monitor water, electricity and paper usage per officer
- Purchase diesel vehicles, producing less CO2
- Encourage car sharing between staff
- Promoting cycle to work scheme
- Encourage turning off lights computers etc

Question 1 continued:

Group 6: *Bramber Parish Council*

- Has not been an agenda item so far

WSCC

- Energy and water use audit completed
- Energy and water management plan completed and implementation started
- Working with schools to reduce school energy footprint

Saxon Weald

- Building eco friendly social housing
- Recycling paper, tins, plastic
- Scanning - electronic storage of files rather than 'hard copies'. Paperless office (as an aspiration)
- Developing first environmental strategy (includes action plan)
- Double sided photocopying
- Use recycled paper - magazine distributed to 5000+ households
- Use Spotlight (mag) to promote eco issues

Henfield Parish Council (Henfield CP)

- Plastic bag free
- Greening Henfield
- Community transport
- Encourage traders to sell local goods
- Recycle where possible

WSMS

- Encourage volunteers to car share
- One employee walks to work
- Reduce use of post systems by using email
- Collaborate via internet (huddle)
- Full waste paper recycling
- Recycling in cartridges, plastics and cardboard

HPC

- Use of email rather than printed agendas etc where possible

Question 1 continued:

Group 7: *Southern Housing Group*

- Sustainable office - recycling points (plastics/paper), waste conservation (dual flush wc etc), increased cycle parking and publicity (cycle to work initiatives)
- Sustainable building - use of MMC, reducing construction waste (KPIs), embracing Code for Sustainable Homes, renewables (solar, air source heat pumps)
- Resident involvement - communication, promotion, initiatives for existing homes
- Corporate awareness - sustainability 'champion', 'green working group' (to promote sustainability)

HDC

- Promote recycling
- Water - drinking from mains
- Planning policies
- Housing - affordable eco schools
- CHP in swimming pool
- Recycling in office
- Acorn Plus
- Park and Ride
- Reduce energy etc by cutting space and investigate hydro electricity
- Requiring new houses to be built to high sustainability code levels
- Increased recycling
- Encouraging people to buy locally, cycle more, turn off lights, turn off computers, use colour photocopier less
- At home - turn heating down a couple of degrees
- Don't keep water running when children clean their teeth
- Recycle more - new Acorn scheme is brilliant
- Bills now paperless
- Old TV

Horsham Matters Ltd

- Taking furniture that is no longer wanted, making it available to people in need, thereby stopping it from being thrown away
- Need to promote the furniture recycling initiative across the community more: first option donate, second option to throw away
- We want to run promotions on specific items such as mobile phones, glasses, etc.

HCP

- Greening Campaign cards - 9 actions, put in window when done 9 actions

Saxon Weald

Actions already taken:

- Saxon Weald has a recycling programme in place
- Saxon Weald has refurbished an existing retirement scheme improving the energy efficiency of the building as well as providing better accommodation

Question 1, Group 7 continued:

- Saxon Weald provides all occupants of new homes info on local farmers markets etc. and info on how to save energy, buy locally and where to recycle
- Saxon Weald's in-house repairs service uses fuel efficient vans
- Saxon Weald has delivered the country's first scheme of family houses to achieve level 5 of the Government Code for Sustainable Homes - lessons learnt informs new projects

Pulborough PC

- Supporting local business producers through farmers market, Pulborough is a Fair Trade parish
- Advertise in Parish Magazine about recycling facilities

Question 1: Group 8:

- No generic waste bins - all 'themed'!
- Milk bottle recycling
- work from home
- car share scheme
- cycle to work scheme and cycle business miles payment

- recycling bins
- Fair Trade/local produce endorsement

- Acorn Plus - recycling
- More turning off lights, vehicle efficiency

- Introduce new buses with Euro 5 engines

- Allowing staff to work at home/remote dial-up
- Climate change Strategy
- Bike shed provision/showers for staff
- Tele/phone conferencing
- Flexible working opps - less travel
- No filing cabinets - not as much paper - hold info on computers

Collyers

- We have an environmental policy
- We have the Bronze Award for Eco Schools
- We have a college Environment Group
- Car park lighting - no longer on at weekends
- Lights in many areas now on automatic switch off
- Computers in computer rooms on automatic switch off
- Sourcing of white goods with low energy specs
- New build designed to high energy efficiency spec
- Recycling bins around the college
- Replacement of lighting in areas with lower energy spec lighting
- Reduced paper use through use of
- All photocopiers now double sided as default
- Turned heating down by 1 degree

Question 2:

How can we raise awareness of climate change in Horsham District?

Group 2:

- Build on local 'champions', e.g. schools, Henfield
- Local 'marketing' linking to national campaigns
- Improve awareness - interactive information centre, use community buildings as examples of what can be done
- Encourage schools and youth organisations, scouts/guides/YC
- Create independent advice service (practical)
- Use children to help spread message, to parents and to community
- Engage local businesses
- Develop campaigns like Greening, based on simple and cheap actions
- Use social networking
- Education - schools/colleges
- Greening campaign
- Businesses - impact on employees £ to be saved
- Press releases
- Event - celebration
- DVD - on website
- Incentives
- Media - Radio/TV
- Local competitions between businesses
- Ward competitions
- Branding
- Public meetings (impact on area or South East)
- Awareness of media opportunities
- Working with schools critical
- Using available media - refuse vehicles etc
- Use community groups to deliver message
- Identifiable branding

Group 3:

Improving in the District

- To get hold of ideas from the community and meet with other groups in order to spread these ideas, i.e. to Government level, i.e. how do we reduce all these delivery vehicles. This could be done via County Times
- Encourage less reliance on clothes driers. This could be done through the newspapers
- Is there some kind of forum that ideas can be forwarded

Montessori

- Hold an 'earth' theme for a forum, across all three settings
- Arrange for eco audit of plans for new premises and ensure optimal energy use
- Do a recycling project

Question 2, Group 3 - continued:

- Hold travel audits and chart modes of transport
- Raise awareness levels of all by preparing entry on climate change for WSCT (Gary's suggestion)
- Hold "..... days" like Slinfold School
- Take part in ing..... project

- website/poster publicity to raise awareness
- walk to work - use public transport
- compost/recycle more
- increase awareness teaching kids in school
- Incentives!

Denne Neighbourhood Council

- Raise awareness of climate change through website
- We're part of West of Horsham Development ref group and asking Berkeleys developers to address sustainability of housing in development
- Build to a high code level
- DNC take part in SID and raise awareness of speeding and then vehicles save emissions in driving at correct speed
- Supporting Greening Campaign

- Idea - buy space on South Today and encourage people to join a local eco group
- Idea - Match funding subsidy for individual householder initiatives, e.g. community car sharing

- Add to political manifestos
- Incorporate in corporate plan
- Publicise individual solutions: bags, bulbs, energy meters etc
- Promote Acorn refuse recycling to individual household level

Group 4: *UBPC*

- Awareness
- Publicity in Parish Newsletter
- Raise subject at Annual Parish Meeting
- Have Clerk for from home two days a week instead of 30 min commute

SWPC

- Communication between partners

Bill C Ptnr - Ken Johnson

- Emphasise that 'every little helps' and all should action - can only benefit - cannot harm
- All measures to be manageable and within ability to manage personally

- 'Wouldn't do any harm'
- Promote savings in local media and what this looks like in 'real' terms

Sussex Police

- Encourage home and more local working
- Follow European method of waste collection

**Question 2,
Group 5:**

- Raise awareness/local workshops - use interested local groups
- Advertising campaigns
- Sign post agencies like Carbon Trust
- Work with local groups/transition Horsham Henfield Partnership
- Competition - best household, best business (best practice)

- Possibly work with local schools
- Champion any organisations wishing to progress green issues, e.g. Community Partnership YES scheme
- Work through the Partnership

- Convince parents through children/school
- Business - involve in environment change. More of a question...
- In addition to our initiatives picking up on local initiatives for staff and tenants

Sussex Police

- Encourage use of public transport - bus/trains - list prices/public timetables
- Encourage local schools to participate in saving water, electricity at school and encourage to badger parents
- Walk to school scheme?

Group 6: WSCC

- Scout out successes
- Get schools to go out and talk to 'oldies'
- 'Tips of Day' on website?

HDC

- Climate change champion - bring in from a recognised celebrity locally who can be advocate for group climate control activity
- School children are the future, as we've seen tonight. Encourage more school community based activity

Upper Beeding PC

- Climate change for UBPC is becoming a concern for some! We feel that dry recycling might be **mandatory** for all residents in Horsham District
- The Greening Campaign should be quickly spread to all villages BUT cotton is NOT an environmentally sound product - but can be recycled!

Henfield PC

- Use local publication (very supportive)
- Support from traders
- Wider publicity through Greening Campaign
- Involve local community groups - schools, churches

- Get children to do presentation to HALK

Question 2, Group 6 continued:

WSMS

- All emails have a standard message asking recipient not to print email
- Publish success stories
- Encourage 'green' activities in newsletters
- WSCT have a 'green' column each week
- Publish financial outcomes from being greener

- Do a 'Greening Henfield' campaign in the parish

Group 7:

HDC

- Work with local communities
- Use local meetings, social media
- Send email to all staff once a month as part of CE message reminding them to turn lights off, computers, etc.

- Use Twitter, Facebook, Bebo etc to get young people involved

HCP

- Identify age range of houses, e.g. 1960s, 1980s. Select two in each category and demonstrate how that style of house can be eco-proofed

- Identify a small number of worthwhile objectives and publicise community progress towards them
- Publicise accredited suppliers of advice re improving insulation on older properties
- Talk to trustees about this. No recycling bin for commercial waste

PPC

- Photocopier cartridges are recycled
- Double sided photocopier
- Community transport facility/buses

Group 8:

- More influence on general public
- Greater publicity
- Education

Question 3

What more does your organisation want to do?

Group 2:

- Encourage 'Green Technology' and secure green jobs in the area
- Do more: CO2 neutral fuel substitutions, community involvement, reduce in own estate, promote to internal customer and listen to ideas - increase resource
- First Carbon Neutral Local Authority
- NHS Carbon Reduction Strategy (Good Corporate Citizen)
- Use more video and tele-conferencing
- Gradual introduction of Zero Waste Policy
- CO2 should be considered in all decision making

Group 3:

- More allotments
- Increase education on children - children influence their parents!
- Raising awareness with young people through youth groups
- Provide incentives to people to get involved
- More walking buses
- More cycle paths/'cycle friendly' - twin with Dutch town?
- Cycle parking at work and home/and town

Group 4:

- Building improvements
- Recycle thick cardboard
- More business recycling
- Directly engage the community on the issue
- More education about what happens to waste
- Keeping the message local

Group 5:

- In organisation newsletter include partnership news (environmental)
- Improve cycle paths - greener transport use buses
- Cycle parking
- Encourage business to recycle more
- Carbon Trust 0 talks on saving power in business - invite - sign post to others
- Encourage schools to take part
- Best Practice awards for schools and business

Group 6:

- Policy enshrined in governance
- Publish on website
- Parish Magazines
- Use local applications to reach wider audience
- Challenger
- Patient participation group
- Local media (papers/radio)
- Publicity awareness role of PC to integrate into organisation
- Fortnightly refuse collections!

Question 3, Group 6 continued:

Saxon Weald

- Build more eco-friendly homes - funding permitted
- Refurbish existing stock to increase SAP(?) ratings - barrier funding
- Increase levels of recycling in the office
- Encourage tenants to recycle, save fuel etc.

Henfield PC

- Support growers association (allotments) sharing produce - work with local traders to act as medium for selling produce
- Establish local information, support service, re growing issues

- Increase telephone conferencing for meetings to reduce travel
- Internal papers (agendas etc) reduced to half A4 print, reducing level of paper use considerably (i.e. A5 booklets)

Group 7:

- Bus times - extended - public transport
- Walking buses
- School children - Park and Stride
- Encourage car sharing
- Cotton bags - free to residents
- Flexible working - at home
- Safer cycling
- Micro electricity generation
- Faster broadband
- District heating and wood chip
- Getting message via children

Group 8:

- Turn lights off if last to leave - competitive function?
- Collyers automatic switch down, e.g. for lights, PCs - use technology more to help
- Motion censored lighting
- New tactics: people become immune to posters
- Educate cyp
- Improve old/inefficient heating system
- Lower speed limits (40 mph) on rural roads
- Talk to other transport operators about bus routes, ticketing etc
- Usage of renewable energy - consortium procurement
- Extend boiler scrappage scheme into com/vol facilities (asa domestic)
- More commercial recycling

Question 4:

What might be stopping your organisation from getting started or doing more?

Group 2:

- Reduce CO2 emissions of buildings/vehicles
- Maximise the use of IT
- Action plan developed per service (service competitions)
- Reduce energy bills, water bills

- Resources
- Recession
- Political will
- Lack of information - especially lifecycle analysis and working at home
- Easier to use a car over other modes of transport
- Current condition of community buildings - not providing good example of change
- Money - invest to save
- Limitations (but could apply Sustainable Communities Act or Local Government Wellbeing Policies)
- Innovation
- Risk

Group 3:

- Lack of land for allotments
- Curriculum time
- Need for suitable volunteers/time and pressure
- Time pressure/parents working/amount of things to carry!
- Land for cycle paths/facilities/facilities at work for showering etc
- General - lack of commitment; people not taking responsibility; corporate social responsibility

Group 4:

- Systems - limits on what can be recycled (certain plastics)
- Charging for business recycling (eg second hand books)
- lack of incentive
- lack of funding - costs of improvement
- Service not provided
- Not enough encouragement/leadership advice
- Message is currently not local

Group 5:

- Policy process sometimes an issue
- Parish Council work to tight budgets
- Funding difficult
- Current figures/information hard to relate to your own organisation

Group 6:

- Become a quality Council - unlocks funding - i.e. allotments, public raising awareness sessions
- Signposting
- Landlords (Barrier)
- Support local buildings to go green
- Should be the norm
- Reduce staff mileage, but it has actually risen this year (WSCC)

Saxon Weald

- Grant funding from the Homes and Community Agency - to build properties
- People's interest in climate change

- Funding
- Awareness/Belief
- Time
- Resources
- Utilities Bills v complex - difficult to understand energy surveys

Group 7:

- Funds, resources and capacity - staff
- Incentives
- Legislation
- Resistance to change - new ideas/behaviour
- Awareness

Group 8:

- Up front costs - funding, e.g. to replace old/inefficient heating
- Culture
- 'Blindness' (overcoming immunity)
- Law, e.g. bus operators not permitted to work together
- Access grants... supposedly there, but don't know anyone who has been successful?